

MEMO-Letter

amber properties co.

amber apartments

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Sunday Open House Information

APPLICATIONS

There is no charge or obligation to apply. An early application date gives you priority.

We are open 7 days a week. Come to the Rental Office any day including weekends and fill out a simple application card or submit your [application online](#).

OPEN HOUSE

1. Open House most Sundays from 1-4pm.
2. At the Open House you will see actual vacant and soon-to-be-available Amber Apartments, not model apartments.
3. Some of the apartments shown will be still-occupied, and soon available for occupancy. *To see still-occupied available units, an approved application is required.*
4. Other apartments may be vacant and available for immediate occupancy. *Vacant available units may be seen without an approved application or prior appointment on a self-guided basis.*
5. Come to the [amber apartments RENTAL OFFICE](#) 380 N. Crooks Rd.(2 blocks N. of 14 Mile, east side) Clawson, Michigan 48017-3005
6. Give your name when you arrive so your **approved application** may be located. If you have not previously applied, you may do so.

RENTAL AVAILABILITY LIST

When you arrive, ask for a [Rental Availability List](#) indicating the size, style, location, rent, re-clean fee, security deposit, move-in date, and special features for all apartments listed for re-rental.

SAMPLE UNITS LIST

If you are interested in a future availability, also ask for a copy of the **Sample Units List**, which are apartments that have already been rented but can be viewed as examples of possible future availabilities.

TOURS

Join a small group or individual tour to see the Amber Apartments of interest to you. Tours to see still-occupied available units listed for re-rental start at **1:00 PM** for those with an approved application on file. You may see as many of the units listed for re-rental as time allows.

SELECTIONS

If someone with an earlier priority rents the Amber Apartment you are interested in, check our website for updates to the [Rental Availability List](#) in a few days for unexpected availabilities or cancellations.

\$\$\$ REQUIRED

With an approved application on file, if you decide to rent an Amber Apartment, here is how the money is handled:

1. The **security deposit** is fully refundable following move-out if all conditions of the Rental Agreement are observed. The **security deposit** is paid when the Rental Agreement is written.
2. The **re-clean fee** (not refundable) covers re-cleaning the apartment after you move. Pay the **re-clean fee** when the Rental Agreement is written.
3. **Rent** includes the first full month, plus the prorated days of a partial month, if any. **Rent** is paid when you pick up your keys.

EXAMPLE

This is an example of a typical Amber Apartment rental:

1. **Rent** \$845 (first month)
2. **Security Deposit** \$400 (refundable)
3. **Re-clean Fee** \$125 (non refundable)
4. **TOTAL** \$1,370 *prior to move-in*

OFFICE HOURS:

Monday - Thursday 9 - 6
Friday 9 - 5
Saturday 9 - 4
Sunday 10 - 4